

**Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
December 13, 2016**

CALL TO ORDER: Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for December 13, 2016 to order, at 7:00 p.m.

PRESENT: In attendance were Commissioner Bill Lee, Commissioner Ed Scott, Commissioner Wendell Terry, Chief Duncan McLane and Board Secretary Lisa Lish.

GUEST: Firefighter Rep Chris Immer and Steve Kopanos.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on November 8, 2016 were approved as submitted by Chairman Bill Lee. Minutes for the 2017 Budget Planning Workshop Meeting on November 28, 2016 were approved as submitted by Commissioner Bill Lee.

CHIEF'S REPORT: Chief Duncan McLane gave the chief's report.

PAYROLL:

Motion: Commissioner Ed Scott made motion, "To approve the payroll for December 2016 (Hourly employees, Battalion Shifts for November 2015 Hours; and current month December 2016 for Contracted Employees) in the amount of \$12,616.42." Seconded by Commissioner Wendell Terry, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for December 2016 Expenses for approval of payments, on December 13, 2016 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Wendell Terry made motion, "To approve the vouchers for December 2016 vouchers #161201001-161201026, and approve for payment those vouchers included in the list in the amount of \$9,784.42" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the October Financial Report.

COMMUNICATIONS: The District received a memo from the Washington Fire Commissioners Association (WFCA) submitted by Snure Law Offices updating members on the FLSA rule that was to take effect in 2016. On November 22, 2016 a judge granted a preliminary injunction halting implantation of the new federal overtime rule. The Board of Commissioners made motion to comply with the new FLSA rule at the beginning of 2016. At this time the Board will make no changes.

UNFINISHED BUSINESS: The Board was provided a copy of the agreement between the Heritage Trust and the District for using the large flat area at the base of the Aiston Preserve as a landing zone in the event of an emergency.

Motion: Commissioner Ed Scott made motion, "To enter into the facilities use agreement with the Lummi Island Heritage Trust for the use of the large flat area at the base of the Aiston Preserve in the event of an emergency." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

2017 Budget:

Motion: Commissioner Ed Scott made motion, "To approve the 2017 Budget as presented." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

NEW BUSINESS: Chief McLane brought to the Board discuss of the 2017 Open House and discussion was had about holding the Open House on the first Sunday in June due to scheduling conflicts. Everyone agreed and the Open House is set for June 4, 2017.

The Chief and Commissioner Lee were both contacted independently by an ad hoc group inquiring about the possibilities of a Community Center and if the fire department would be interested in sharing space with their new facility. The Chief met with two individuals and a good discussion was had on space requirement needs for the fire department and the community. No commitment was made to the individuals. At the end of the discussion it was clear to both

parties that there may be more challenges than either one would anticipate. At this time, Chief McLane presented the board with an overview of the property boundaries across the street made to scale with potential wetlands, septic, helicopter landing zones and included serial fire stations around the County to indicate space requirement for future facilities. One of the significant realizations is that parking will take up as much foot print as the new building depending on the codes.

RESOLUTIONS:

Resolution 2016-239 US Bank Card Payments

Motion: Commissioner Ed Scott made motion, "To approve Resolution 2016-239 regarding the US Bank Credit Card Payments." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Resolution 2016-240 Increase of Emergency Medical Tax Levy (1% Increase)

Motion: Commissioner Bill Lee made motion, "To approve Resolution 2016-240 regarding the tax levy for Emergency Medical Services at \$.39 per \$1,000.00 of assessed valuation for collection in 2017, previous amount levied in the preceding year of \$94,421.92, and includes a percentage increase of 1% from the previous year of \$944.22." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Resolution 2016-241 Increase of Real Property Tax Levy (1% Increase)

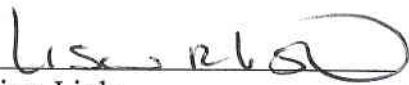
Motion: Commissioner Ed Scott made motion, "To approve Resolution 2016-241 regarding the tax levy at \$1.49 per \$1,000.00 of assessed valuation for collection in 2017, previous amount levied in the preceding year of \$343,144.46, and includes a percentage increase of 1% from the previous year of \$3,043.47." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

GOOD OF THE ORDER: None.

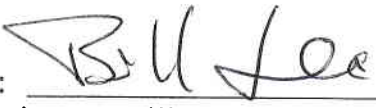
SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Bill Lee moved and Commissioner Wendell Terry seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 8:01 p.m.




Lisa Lish,
Board Secretary

By: 

Chairman Bill Lee

By: _____
Commissioner Ed Scott

By: 

Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioners Meeting on January 10, 2017.