

**Whatcom County Fire District No. 11  
Board of Fire Commissioners  
3809 Legoe Bay Road, Lummi Island, WA. 98262  
November 8, 2016**

**CALL TO ORDER:** Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for November 8, 2016 to order, at 7:00 p.m.

**PRESENT:** In attendance were Chairman Bill Lee, Commissioner Ed Scott, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

**GUEST:** Bob Auld.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Minutes for the Regular Board of Commissioners Meeting on October 11, 2016 were approved as submitted by Chairman Bill Lee. Minutes for the 2017 Budget Planning Workshop Meeting on November 2, 2016 were approved as submitted by Commissioner Bill Lee.

**CHIEF'S REPORT:** Chief McLane reported that the Lummi Island Church is unable to use the generator and they have returned it back to the District to re-surplus.

**PAYROLL:**

**Motion:** Commissioner Wendell Terry made motion, "To approve the payroll for November 2016 (Hourly employees, Battalion Shifts for October 2016 Hours; and current month November 2016 for Contracted Employees) in the amount of \$13,073.32." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for November 2016 Expenses for approval of payments, on November 8, 2016 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

**Motion:** Commissioner Ed Scott made motion, "To approve the vouchers for November 2016 vouchers #161101001-161101025, and

**approve for payment those vouchers included in the list in the amount of \$10,273.31.” Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.**

**FINANCIAL/SECRETARY REPORTS:** Secretary Lish gave the September Financial Report.

**COMMUNICATIONS:** Hilltop Water Association sent an email updating the membership that the rehab project of Well #3 had been completed within budget and is back on line.

Whatcom County Auditor’s Office mailed the District submittal deadline information for submitting ballot measures for 2017 ballot. At the end of 2017 Commissioner Position 2 will be vacant, the seat is currently held by Commissioner Wendell Terry.

**UNFINISHED BUSINESS:** Chief McLane updated the Board that the use agreement between the Heritage Trust and the District for using the large flat area at the base of the Aiston Preserve as a landing zone is being reviewed by both legal counsels.

**NEW BUSINESS:** Chief McLane brought discussion to the board regarding his presence at the 2017 Open House, currently Chief McLane potentially has a conflicting personal obligation requiring his time during the event. The Board members agree that his personal obligation should be first propriety.

Chief McLane presented the Board with a draft of the 2017 budget. Along with the budget Chief McLane presented information on a COLA (cost of Living Adjustment) for the two hourly employees and a \$10.00 increase to the Battalion shift currently at \$85.00. A COLA has not been instituted since 2011, an accumulative COLA over the 5 years would be 5.2%. Currently the hourly employees are at \$17.51 an hour.

**Motion: Commissioner Ed Scott made motion, “To approve the increase to the hourly employees to \$18.42 per hour and increase the Battalion shift to \$95.00 per shift starting in 2017.” Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.**

The topic of health and dental insurances for contracted employees and their dependents was discussed as a line item for 2017, at this time no decision was made.

A 2017 Budget Workshop meeting was scheduled for 9:00 am on November 30th, 2016 to be held at the fire station.

**RESOLUTIONS:** 2016-238 Resolution to surplus the old generator.


**Motion:** Commissioner Wendell Terry made motion, "To approve the surplus of the Districts old generator." Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

**GOOD OF THE ORDER:**

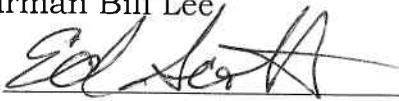
**SIGNING OF THE DOCUMENTS:**

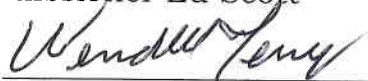
**Motion:** There being no other business to come before the Board of Commissioners, Commissioner Ed Scott moved and Commissioner Wendell Terry seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 8:08 p.m.

  
Lisa Lish,  
Board Secretary

By:   
Chairman Bill Lee

By:   
Commissioner Ed Scott

By:   
Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on December 13, 2016.