

**Whatcom County Fire District No. 11**  
**Board of Fire Commissioners**  
**3809 Legoe Bay Road, Lummi Island, WA. 98262**  
**November 14th, 2017**

**CALL TO ORDER:** Commissioner Ed Scott at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for November 14th, 2017 to order, at 7:00 p.m.

**PRESENT:** In attendance were Commissioner Ed Scott, Commissioner Bill Lee, Commissioner Wendell Terry, Chief Duncan McLane and Board Secretary Lisa Lish.

**GUEST:** Bob Auld.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Minutes for the Regular Board of Commissioners Meeting on October 10th, 2017 were approved as submitted by Commissioner Ed Scott.

**CHIEF'S REPORT:** Chief McLane gave his report.

**PAYROLL:**

**Motion:** Commissioner Bill Lee made motion, "To approve the payroll for November 2017 (Hourly employees, Battalion Shifts for October 2017 Hours; and current month November 2017 for Contracted Employees) in the amount of \$12,830.80." Seconded by Commissioner Wendell Terry, AND PASSED 3-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for November 2017 Expenses for approval of payments, on November 14th, 2017 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

**Motion:** Commissioner Bill Lee made motion, "To approve the CC vouchers for November 2017 Vouchers #171101001, and approve for payment those CC vouchers included in the list in the amount of \$237.77" Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

**Motion:** Commissioner Wendell Terry made motion, "To approve the vouchers for November 2017 vouchers #171102001-171102027, and approve for payment those vouchers included in the list in the amount of \$15,752.82" Motion seconded by Commissioner Bill Lee, AND PASSED 3-0.

**FINANCIAL/SECRETARY REPORTS:** Secretary Lish gave the September financial report.

**COMMUNICATIONS:** The Washington State Auditors engagement letter and entrance documents for the 2015 & 2016 years were provided to the Board via email, no action required from the Board. A copy of the Districts assessment from Whatcom County Fire Agency Radio System (FARS) was provided for informational purposes.

**UNFINISHED BUSINESS:** District policy manual chapters 3,4, and 5 tabled until next meeting.

**NEW BUSINESS:** Retired Commissioner and volunteer firefighter Bob Busch family listed the Lummi Island Fire Fighters Association as their choice for people to donate in Bob memory. Some donations were sent to the District instead and the family spoke to District Secretary Lish and asked that those donations be given to the Association as they wished.

**Motion:** Commissioner Ed Scott made motion, "To approve a voucher in the amount of \$405.00 to the Lummi Island Fire Fighters Association." Motion seconded by Commissioner Bill Lee, AND PASSED 3-0.

2018 Washington Fire Commissioners Association Health Care Program (WFCA).

**Motion:** Commissioner Bill Lee made motion, "To approve continued enrollment in the 2018 Health and Dental plan provided by WFCA." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Chief McLane asked for direction on the 2018 budget, discussion was had about a COLA (cost of Living Adjustment) and adding the Asst. Chief's dependent to the Districts health and dental plan due to no longer qualifying for Washington State Apple Program. Chief McLane was instructed to add a COLA and the dependent to the draft budget.

A 2018 Budget Workshop meeting was scheduled for 9:00 am on November 21st, 2017 to be held at the fire station.

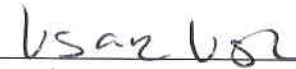
**RESOLUTIONS:** None.

**GOOD OF THE ORDER:**

**SIGNING OF THE DOCUMENTS:**

**Motion: There being no other business to come before the Board of Commissioners, Commissioner Wendell Terry moved and Commissioner Bill Lee seconded, to adjourn the meeting, AND PASSED 3-0.**

The meeting was adjourned at 7:16 p.m.

By:   
Lisa Lish,  
Board Secretary

By:   
Chairman Ed Scott

By:   
Commissioner Bill Lee

By:   
Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on November 14th, 2017.